

Date: 4 April 2025

Ref: RBC/TEN/005/MAR/2025/ST

**RE: EXTENSION INVITATION TO TENDER – PROVISION OF MANPOWER FOR MONTHLY GENERAL CLEANING SERVICES FOR RBC & GIC OUTLETS FOR A PERIOD OF 2 YEARS**

1. With reference to the above mentioned tender, kindly submit your pricing (with a 6 month validity) in accordance to the service requirements as follows:
  - a. Monthly charges for general cleaning services. **(Total 42 manpower)**
  - b. Adhoc services rate or overtime (staff per hour).
  - c. Cleaning chemicals, snood hat, facemask and latex hand gloves will be provided by RBC.
  - d. Cleaning materials, equipment, machines and other cleaning accessories such as aprons, rubber boots and rubber hand gloves will be provided by your company.
  - e. Laundry for your staff uniform at Aircraft Catering Centre (ACC) will be charged at \$1.00 per uniform. Bill will be forwarded to your company.
  - f. Security Pass Fee for ACC site will be charged to your company.
  - g. In-house monthly training for your staffs for the chemical and HACCP awareness will be provided by RBC.
  - h. Staff on duty will not work on a double shift i.e. not more than 8 hours a day.
2. Attached herewith are the work schedules for the above services for your reference, (Annex A). A soft copy of the excel format can be provided, please contact Sharon Teo @ sharon.teo@rbc.com.bn.
3. Please state whether partial award will be allowed based on selected locations only.
4. Updated company profile and other relevant documentations such as MOD Registration Certificate, business license and business clients,

We hereby notify that the submission of the tender documents has been extended from **Friday, 4 April to Friday, 11 April 2025.**

5. Documents duly completed including appendices to be sealed in an envelope, to be marked "**PRIVATE & CONFIDENTIAL**" and submitted to our **TENDER BOX** as per address below not later than **FRIDAY, 11<sup>TH</sup> APRIL 2025 BEFORE 12:00 PM**, tender received after the stipulated date and time will not be considered.

ADDRESS: **THE TENDER COMMITTEE**  
**ROYAL BRUNEI CULINARY BUILDING**  
**LOT 31, 32 & 33, LAMBAK KANAN WEST INDUSTRIAL PARK**  
**JALAN UTAMA BERAKAS, KAMPONG LAMBAK B**  
**MUKIM BERAKAS 'A', BE1714, NEGARA BRUNEI DARUSSALAM**

TITLE: **PROVISION OF MANPOWER FOR MONTHLY GENERAL CLEANING SERVICES FOR RBC & GIC OUTLETS FOR A PERIOD OF 2 YEARS**

6. Should you have any further queries, kindly contact the following:

**A. Royal Brunei Catering Sdn Bhd (RBC)**

- RBC Corporate Office & Central Kitchen/Store  
- Bryan Foo @ 716 9929
- Aircraft Catering Centre  
- Hj Marhadini Bin Hj Marsin @ 886 4545
- Institutional Hospital Catering  
Judy Chong @ 871 4172 (Ripas Catering & JPMC/TBCC)  
Siti Normah Bte Hj Talip @ 878 8595 (Tutong Hospital Catering & KB Hospital Catering)
- Anjung Saujana/Express/PMO Cafe/MOF Cafe  
- Mohd Khairuddin Bin Hj Maidin @ 880 3648

**B. Ghanim International Corporation Sdn Bhd (GIC)**

- BFID @ Salambigar Industrial Park  
- Mardaini Binti Hj Omar @ 732 6754